Managing the academic information environment
Finding journals and journal articles

- While many journals are still available in print, many more are available online with full text.
- Much journal literature is not freely available via search facilities such as Google. Libraries pay subscriptions in order to provide access to this journal literature which has to be accessed via the Library’s website.
- Many online databases (these are collections of journals for multiple years) are subject specific, some are multidisciplinary.
- Not all journals or articles are available online full text.
- It is possible to search for a single journal, across a collection of journals in a single database and across multiple databases.
- All databases look different but have similar functionality – read the screens carefully.

- Go to the UKZN Library’s website: http://library.ukzn.ac.za or, from the UKZN home page, click on ‘Library’ on the top left hand corner of the page.

The first step is to analyse your topic and identify keywords or phrases that represent the subject matter of your topic. You will use these keywords and phrases to search for articles. Do not type your whole assignment topic into a database search box.
Finding journal articles online

1. Search a single database
   - From the ‘Electronic resources’ tab on the Library’s website (see above) choose ‘Databases A-Z’ and click on the name of the desired database; or, click on 'Databases by subject' for a list of possible databases for a subject
   - Type keywords into the search box and scan results. The results will indicate in which journals articles appear and whether full text is available
   - Where full text is not available, click on the ‘sfx’ option to see if another Library database supplies the article full text.

   For example: Click on Ebscohost Research databases from the A-Z list. Click on ‘Ebscohost web’ to get to the list of collections on Ebscohost. When presented with the list of databases, click in the boxes next to the database/s you wish to search. You may search more than one collection at a time. Then click on the Search button. Now enter keywords into the search box.

2. Search multiple databases: Primo
   Click on the Primo tab at the top right of the Library homepage and then click on ‘Find articles’

   a) Search multiple databases across a range of disciplines
      Type keywords in the search box and then click on ‘Everything’ from the drop down list to the right of the search box

   b) Search up to 10 databases for a specific subject area
      Type keywords in the search box and then click the arrow to the right of ‘Everything’ for a list of subject specific collection of databases. Click on the subject collection you want

   c) Choose your own databases to search (up to 10)
      - Type keywords in the search box then click on the ‘Find databases’ tab at the top of the page
      - Tick in the boxes next to those databases you would like to search.
3. Google Scholar
From the ‘Electronic resources’ tab on the Library’s website choose ‘Databases A-Z’ and click on Google Scholar. Google Scholar is a subset of the more scholarly literature on Google. However, Google does not possess rights to make full text available unless it is free. Where full text is available via UKZN databases, a clickable link will be provided. You will either be taken straight to the journal or an intervening page which indicates the name/s of databases that contain this journal and article. Choose one and click on the name of the database or ‘Go’

Journal article citation

Link to UKZN subscription for full text

Finding journals by title: online and in print

1. Primo ‘Find resources’
Choose the ‘Find resources’ option and type in the title of the journal. Directly below the search box (on the left hand side) is an option called ‘All items’. Click on the arrow on the right hand side of this box and choose ‘Journals’ from the drop down menu. If you are sure of the correct journal title you may want to choose the option ‘with my exact phrase’ from the box next to ‘All items’. The availability of a journal title and its format (and location within the UKZN Library if in print) will be indicated.

2. iLink catalogue
This option is particularly useful for searching for print journals. Type the title of the journal into the search box and click on the blue ‘journal title’ button given below the search box. Check the details provided to see which campus library/ies have this journal and for which years. Some, but not all results provide the URL where online access is available.

3. E-journals
From the ‘Electronic resources’ option on the Library website, click on ‘E-journals’. Type in the title of the journal. If the journal is available electronically, the source (database/s or url) will be provided as a clickable link. Whilst several databases may provide access to a journal, the time period may differ so check the details carefully.

If you have the citation of an article you may also do a search for its full text availability in the e-journals option by choosing the ‘CitationLinker’ tab (see below).
Guides are available on how to search the following databases: Sabinet, Ebscohost

Some useful databases to be found in the A-Z list

South Africa: Sabinet collection

Journal collections: ISAP (index only) and SA e-publications (full text)
Newspaper articles: SA Media

International: Ebscohost Research Databases contains the following collections

Multidisciplinary: Academic Search Complete (use in conjunction with….; see below)
Business and Economics: Business Source Complete; Econlit
Communication: Communication & Mass Media Complete
Computer Science: Computer Science Index
Education: Eric; Education Full text
Psychology: PsychARTICLES; PsychINFO

Science: Science Direct; Web of Knowledge; Wiley; Springer; SciFinder Scholar (Chemistry); American Chemical Society; Institute of Physics; Jstor; CAB Direct (Agriculture)

Education: Education Full Text; Taylor and Francis

Law: Heinonline; Legal Periodicals Full Text; Westlaw

Business/Management: Proquest; Emerald Insight; Global Market Information; Marketline; Business Insights (Datamonitor)

Arts, literature, humanities, social sciences

Academic Search Complete on Ebscohost (see above); Subject specific collections on Ebscohost (see above); Proquest; Humanities Full Text; Jstor; Project Muse; Sage; Swetswise; Taylor and Francis; Web of Knowledge

From the Library’s website, consult the ‘Databases for Subjects’ option or ‘Databases A-Z’ for a full list.

Please also consult the subject support pages on the left and side of the Library’s website for more help.