Finding South African electronic statutes and cases and more on Juta

- Go to the Library’s website: http://library.ukzn.ac.za
- Click on the Databases A – Z option under Electronic resources or on the Databases tab in the middle of the page
- Click on Juta e publications. Juta provides online full text access to the latest versions of South African statutes currently in force, along with more recent regulations as well as the South African Law Reports and South African Criminal Law Reports in particular. (Juta also provides access to a range of journals)
- The Juta main screen is divided into two columns. The left hand column contains the contents of the Juta package, listing all their publications that the Library subscribes to. Plus signs next to items will open up layers to view individual publications in a collection or search options for a publication. The main part of the screen contains the full text of documents.

There are 3 ways of searching for statutes and cases

A Using the contents column
Click on the arrow next to Statutes or the particular law report series in the left hand contents column of the page. Further options are presented. Click on the arrow sign next to each option as needed. The option *Table of statutes and index* for example will allow you to search for a statute by name or chronologically ie by year and number. Once there are no further arrow signs, click on the option presented. The law report series also present a range of searchable indexes

Any details presented in blue, are clickable links. Click on the needed option to open up the full text. (If an act reference is not in blue it means it has probably been repealed).

![Image of table of statutes and index]

B The quickest way to search is from the box called **Choose advanced search form(s)** located above the left hand contents column. Click on the downwards arrow to get the drop down menu and choose the desired option.

![Choose Advanced Search Form(s)]

a) A form is provided to fill in relevant details: act name or number and year or with cases, name or citation etc of case.

b) It is best to tick in the blank box next to the Statutes option in the contents column so that your results are limited to that publication.
c) You can select to see only current legislation and/or repealed legislation as well. Click on search at the bottom of the screen.

A results list is presented in the main part of the screen. On the left hand side of the results screen is the document. A result might appear multiple times. This is because, on the right hand side, the occurrences of an item in different locations or publications (parent path) within Juta e publications are indicated. Check the locations carefully and then click on the desired title in the left hand section of the results screen. If you want the full text of the act choose the blue option.

At the next screen that presents the act or case, the full text is not immediately available. You may click on the particular sections or chapters or on the view full act option.
The dark tool bar above the document provides options to download, print, email results and you can also block and paste a piece of text or an entire document and paste it into Word.

C From the Choose advanced search form box menu, select Advanced search.

The advanced search option allows you to search for information on a topic within a particular publication or group of publications – you choose.

a) In the search form supply the exact name of the topic (or statute or case) or keywords in the relevant box/es and then

b) tick in the box/es next to the publications option in the contents column on the left hand side of the screen to ensure your search is carried out within these publications.
Click on search and a results list will appear indicating where information appears in the publications you selected. Look at the results and click on options you wish to view.

The contents column indicate how many results are located in the different publications.