LITERATURE SEARCHING
This is the systematic identification and location of resources and information related to an area of research. Using the following steps will help you to do this:

Define your topic
- Think critically about the information needed

Analyse your topic
- Identify key concepts
- Identify the parameters and scope of the topic. e.g. time frame, geographical area, etc.

Identify keywords using your key concepts. These keywords will be used to search the relevant resources.
- Keywords must be specific
- Keywords must encapsulate the topic
- Synonyms are useful

Consider the different types of sources available
- Books
- Journals/Periodicals
- Theses/Dissertations
- Government papers
- Legal documents
- Conference proceedings

Locate the items you require
- Source books from UKZN libraries / inter-library loans
- Use databases / internet to access online resources

Read, evaluate and absorb the material!

Manage your references and citations
- Use bibliographic management packages e.g. RefWorks or EndNote
- Use library referencing guides (in print or on the library website)