On WorldCat Local, there are 2 options at the top to sign into:

- The My library account option to access your library account i.e. checkouts and holds etc.
- The WorldCat option is all about the user's searches and lists etc.

m My library account	<u>Siqn in</u>	5 WorldCat (Sign in)

To access the "The My library account" option and renew books:

1. Click on 'My library account' option

ŵ	My library account	<u>Sign in</u>	5 WorldCat (Sign in)	
---	--------------------	----------------	-----------------------	--

2. The following screen opens, Click on the Set/reset password link:

Sign in	
User Name:	User Name
Password:	Password
	Sign In Cancel
	Set/reset password

3. In the block that appears, enter in a username, which will be the student number / staff number. An email will be sent to the user (almost immediately) to the email address specified in the patron record on WorldShare (the library system). From there they can then setup a password and login.

To reset your password, enter your user name below. You will receive an email message with a new password. Once your password is reset, your current password will no longer be accepted.						
User Name:						
	Request new password					

4. Once you have logged in, it will show on the right hand corner that you are logged in. click on the link "My library account" to show details in terms on loans etc.

	1	My library account (Sign Out)		
	🐾 Conr	nected to the University of KwaZulu-		
	5. To renew material, click on renew	w button.		
My U	Jniversity of KwaZulu-Natal Library account			
С	heckouts (1) O overdue Holds (0) O ready Charges (0) O ZAR0.00			
Dis	splaying 1 - 1 of 1 checkouts Print all			«First «Prev 1 Next» Last»
	Title	Due Date	Renew	
	Designing the green economy : the postindustrial alternative to corporate globalization / Wern Miani Dock	Due: 04/04/2015 05:00:00 PM	Renew	
	Publisher: Lanham, MD : Rowman & Littlefield Publishers, 2000			
Dis	splaying 1 – 1 of 1 checkouts			« First « Prev 1 Next» Last»

Rules for Renewals:

All books may be renewed three (3) times. But there are no renewals for videos, CDs, DVDs, Theses and Journals.